

# NATIONAL CENTER Development Foundation Privacy and Cookies Policy

This is the Privacy and Cookies Policy of NATIONAL CENTER Development Foundation, a not-for-profit organization, established under the laws of the Republic of Armenia, registration number: 222.160.1261142, address: 60 Aram Street, Yerevan, Armenia.

This Privacy and Cookies Policy explains how information about you is collected, used, and disclosed by NATIONAL CENTER Development Foundation. NATIONAL CENTER Development Foundation acts as the data controller for the processing of your personal data via its website [www.dianaapcar.am](http://www.dianaapcar.am) or [www.national.center](http://www.national.center)

NATIONAL CENTER Development Foundation treats personal information which it receives through its websites with due care and in accordance with the applicable data protection legislation. NATIONAL CENTER Development Foundation is dedicated to safeguarding any personal information received by NATIONAL CENTER Development Foundation. This Privacy and Cookies Policy is designed to advise you about the type of information that NATIONAL CENTER Development Foundation collects via its website and the purposes for which this information is being processed.

We may change this Privacy and Cookies Policy from time to time to reflect changes in our practices and applicable law. If we make changes, we will notify you by revising the date at the top of the policy and, in some cases, we may provide you with additional notice (such as adding a statement to our homepage or sending you an email notification). We encourage you to review the Privacy and Cookies Policy whenever you access the NATIONAL CENTER Development Foundation Website to stay informed about our information practices and the ways you can help protect your privacy.

## **Applicability**

This Privacy and Cookies Policy applies to information we collect whenever you use the webpage available at the URL [www.dianaapcar.am](http://www.dianaapcar.am) or [www.national.center](http://www.national.center), including any application made available by NATIONAL CENTER Development Foundation for use on a tablet, mobile phone or other mobile device (individually and collectively, the “NATIONAL CENTER Development Foundation Website”) or when you otherwise interact with us. By using the NATIONAL CENTER Development Foundation Website you accept the practices described in this Privacy and Cookies Policy. Before using the NATIONAL CENTER Development Foundation Website, we advise you to carefully review all the sections that appear below.

## **Links to third-party sites**

This Policy does not apply to any third-party sites that may link to, or be accessible from, NATIONAL CENTER Development Foundation Website. We are not responsible for any of the content, features, functionality, or privacy practices of other linked sites or services. The data collection and use practices of any linked third-party site will be governed by that third party’s applicable privacy notice, statement, or policy, and its terms of use. We encourage you to read them.

## **Cookies**

NATIONAL CENTER Development Foundation uses cookies and similar techniques whenever you interact with this Website. Cookies are small files that are sent along with this Website and placed on your equipment by your browser. On each subsequent visit to this Website, the browser searches for cookies and sends the available information stored therein to the servers of this Website. The NATIONAL CENTER Development Foundation uses the following types of cookies.

**Technically necessary cookies:** These cookies are essential to enable you to move around the Website and use its features, such as accessing secure areas of the Website. Without these cookies services you have asked for, like remembering the contents of shopping baskets during your visit, cannot be provided.

**Analytical Performance cookies:** These cookies collect information about how visitors use the Website, for instance which pages visitors go to most often, and if they get error messages from web pages. All information these cookies collect is aggregated. This information is used to provide aggregated and statistical information on the use of the Website and is used to improve the contents of the Website to enhance your user experience. The Website also uses analytics cookies placed by Google Analytics (including Google Tag Manager) to measure the number of visits and the parts of the Website that are the most popular among the Website's visitors as well as for benchmarking purposes. This information is used to provide aggregated and statistical information on the use of the Website and is used to improve the contents of the Website to enhance your user experience.

**Functionality cookies:** These cookies may store your browser name, the type of computer and technical information about your means of connection to the Website, such as the operating system and the Internet Service Providers utilized and other similar information. This information is used to technically facilitate the navigation and use of the Website. In addition, functionality cookies may be used to store personal settings, such as language, or to remember your information for next visits if so requested. The information these cookies collect will be anonymized and they cannot track your browsing activity on other websites.

Links to third party functionality cookies are placed by YouTube and Google Maps if you use their functionality on our website to enable these parties to register and store your use of their functionality and your preferences. These cookies will only be placed with your prior permission. Please be referred to the privacy and cookie policy of the relevant medium to be informed on the purposes and use of these cookies.

**Controlling deleting cookies:** If you do not want to have cookies stored on your computer or want to remove cookies that have already been stored, you can disable these cookies via your browser settings. You are also entitled to revoke your consent for the use of cookies referred to above at any time.

If you disable the cookies through browser settings, the Website or certain parts of the Website may not work properly. Furthermore, certain personalized features may not be provided to you and thus you may not be able to take full advantage of all of the Website's features.

The browsers on all devices used by you to use or access the Website (e.g. on your smartphone, tablet, laptop, etc.) will need to be adjusted to suit your cookie preferences. If you require more information or help to change your cookie preferences in your browser, please click [here](#).

## **What we collect**

When you visit or contact us through the Website, you voluntarily may provide us with information about yourself, such as your e-mail address. It is always your choice whether to provide this personal data. Please do not disclose more personal data than is requested. We also automatically collect information via the use of cookies, such as your IP address, browser type, the pages you visit, the website you have previously visited, demographic information and the time and duration of your visit.

## **Personal data you provide about others**

Do not provide personal data about others unless you are authorized or required to do so by contract or applicable law. You may provide personal data on behalf of another person if you have provided them with a copy of this Policy and obtained their explicit consent. We may ask you to provide evidence of that notice and consent.

## **Payment Processors**

If you make a donation via NATIONAL CENTER Development Foundation Website, the transaction may be handled by our service providers or third parties responsible for processing your transaction ("Payment Processors"). Please be aware that Payment Processors have their own privacy policies, and those terms will apply to you regarding how that Payment Processor handles your personal data. Depending on your donation, it may be made via NATIONAL CENTER Development Foundation Website, or you may be re-directed to a third-party site for payment. If your donation is made via NATIONAL CENTER Development Foundation Website, in order for the Payment Processor to process your transaction, we may require payment, credit card, or other credit-related information. If you are re-directed to a third-party site for your donation, please be sure to review any linked policies provided during payment processing as they will apply to you.

## **How we use it**

If you use our Website or choose to provide us with your e-mail address or other (indirect) personally identifiable information, we will use such information to send you our newsletters, and keep you updated on our activities or to respond to your inquiry, for technical and functional management of our website and to ensure it is easy to use, to comply with legal and or regulatory requirements. We also use cookies for the same purpose. Cookies help us learn more about how the website is being used which helps us to improve the overall experience.

We store your personal data for as long as is necessary for the abovementioned purposes or for secondary purposes in line with those purposes. When you unsubscribe from our newsletter your e-mail address will be deleted from our files.

## **Access by third parties**

Furthermore, NATIONAL CENTER Development Foundation may transfer your data to our analytic cookie providers and our third-party subcontractors, such as the hosting provider. Your personal data is provided subject to agreements which state that these service providers keep such information confidential, that the data is not used for its own purposes and that all information will be used in accordance with applicable privacy legislation, including strict provisions in the light of data security. NATIONAL CENTER Development Foundation will not supply your data to other parties except when required by law or in the even some of our businesses may be restructured, bought or sold.

NATIONAL CENTER Development Foundation reserves the right to transfer personal data to a third country or international organization. In doing so, NATIONAL CENTER Development Foundation will ensure that appropriate and suitable safeguards shall be in place, such as standard contractual clauses.

### **Third Party websites and social media**

NATIONAL CENTER Development Foundation may provide hyperlinks to websites from other companies or persons. NATIONAL CENTER Development Foundation is not responsible or liable for any processing of your personal data via these websites. NATIONAL CENTER Development Foundation's Privacy and Cookies Policy does not apply to the use of such websites.

If you share content from NATIONAL CENTER Development Foundation Website via social media, your personal data will be visible to those visiting your personal pages on these social media websites. We are not responsible or liable for any processing of your personal data via social media websites. NATIONAL CENTER Development Foundation's Privacy and Cookies Policy does not apply to the use of such social media websites.

### **Security**

NATIONAL CENTER Development Foundation has taken appropriate technical and organizational security measures in order to protect the personal data against loss, misuse, alteration and/or destruction. These include installing a firewall to prevent unauthorized access to our systems, using secure servers as well as ensuring the personal data are stored in physically secure accommodation. Your personal data are dealt with in strict confidence. Although NATIONAL CENTER Development Foundation exercises reasonable care in providing secure transmission of information between your equipment and our systems, we cannot ensure or warrant the security of any information transmitted to us over the internet. If we become aware of any security breach which results in unauthorized access of your personal data, we will endeavor to inform you.

### **Access, correction, and deletion**

NATIONAL CENTER Development Foundation aims to keep our information about you as accurate as possible.

As a data subject you have certain rights which you may exercise if NATIONAL CENTER Development Foundation is in possession of, or are processing, your personal data. Specifically:

- **Right of access** – you have the right to request a copy of the information that NATIONAL CENTER Development Foundation holds about you.
- **Right of rectification** – you have a right to correct data that NATIONAL CENTER Development Foundation holds about you that is inaccurate or incomplete.
- **Right to be forgotten** – you have a right, in certain circumstances, to ask for the data NATIONAL CENTER Development Foundation holds about you to be erased from NATIONAL CENTER Development Foundation's records.
- **Right to restriction of processing** – where certain conditions apply you have a right to restrict the processing of your personal data.
- **Right of portability** – you have the right to have the data NATIONAL CENTER Development Foundation holds about you transferred to another organization.

- **Right to object** – you have the right to object to certain types of processing or to ask to stop or to restrict the processing of your personal data.

If you wish to exercise these rights or access to your personal data processed by NATIONAL CENTER Development Foundation or have your data updated, corrected, or deleted, please send your request via our “contact us” page. If you feel that your rights have been infringed, we prefer to discuss this in good faith with you. However, you may always contact the appropriate local data protection authority.

### **Questions and complaints**

Should you have any questions or complaints about this Privacy and Cookies Policy, please contact us via “Contact us” page.

### **Applicable Law and Venue**

This Policy and your use of the NATIONAL CENTER Development Foundation Website shall be governed by and construed in accordance with the laws of Republic of Armenia. You agree that any action at law or in equity arising out of or relating to this Policy shall be filed only in the courts of the Republic of Armenia, and you hereby irrevocably and unconditionally consent and submit to the exclusive jurisdiction of such courts over any suit, action or proceeding arising out of this Policy.